

# *Valley School District No. 262*

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Eden – Hazelton, Idaho 83335

**ORDER OF AGENDA ITEMS FOR BOARD OF TRUSTEES MEETING  
VALLEY SCHOOL DISTRICT #262  
OCTOBER 10, 2022  
7:00 P.M.**

1. Call to Order – The Board of Trustees of School District No. 262, Jerome County, State of Idaho, met in its regular, properly posted October board meeting in the Media Center located at 882 Valley Road South, Hazelton, Idaho, at the hour of 7:00 P.M. on Monday, October 10, 2022. The following trustees were present: Chairman Jim Ritchie, Vice Chairman Matthew Kimmel, Kevin Black, Kortney Romer, Superintendent Jacobson, Mrs. Meek, Principals Hardy, Kohtz and Moffitt, Mrs. Hardy, Mrs. Cauhorn, Rod Malone, Troy Mahlke, Janet Crumrine, Rae Waite and Deputy West were present.
2. Discussion/ Action Items:
  - A. Oath of Office – Trustee Zone 2 – Rod Malone – Oath of Office was given to and signed by Rod Malone.
  - B. Amend/ Approval of Previous Minutes – Kimmel moved and Romer seconded to approve the minutes with the amendment of adding a sentence after the appointment of Rod Malone to the Vacant Trustee Zone 2 position that said “The Oath of Office was presented to and signed by Rod Malone.” Motion Carried
  - C. Payment of Bills – Romer moved and Black seconded to approve the bills as presented. Motion Carried
  - D. Unscheduled Delegations: Janet Crumrine tried to call the day the Internet was out and the phones did not work.
  - E. Scheduled Delegations: None
  - F. Unfinished Business: None
  - G. Hire Mrs. Lawson – Part-time Elementary – Kimmel moved and Romer seconded to hire Mrs. Lawson. Motion Carried
  - H. Troy Mahlke – District Audit Report – Troy Mahlke described the process for the audit and testing procedures that are used. Troy also explained that a single audit was done again this year because of the ESSER funds received. He said the District has about 5 months operating funds in reserve. Malone moved and Kimmel seconded to accept the 21-22 Audit as presented. MC
  - I. Accountability – Continuous Improvement – Using Istation Data to Support Literacy Proficiency – Principal Kohtz shared our K-5 reading scores from Istation and the benefits of using the data for planning

reading interventions at the elementary level to improve student reading achievement.

- J. Approve Bus Request for Proposal (RFP) – Kimmel moved and Romer seconded to approve the Bus Request for Proposal. Motion Carried
- K. Approve Special Ed Manual Updates – Romer moved and Black seconded to approve any and all changes to the Special Ed Manual. Motion Carried
- L. The Schools – The Principals – Principals Hardy, Kohtz and Moffitt told the board that the first 9 weeks of school was ending and it seemed that everything went well.
- M. The Superintendent’s Report – Superintendent Jacobson explained that as a new superintendent Dr. Wiley Dobbs is her mentor and Superintendent Michelle Capps is job a like mentor. Superintendent Jacobson also told the board that Mr. Gardner is working on a new district website.

3. Announcements:

- A. Next Board Meeting – November 14, 2022
- B. Health Clinic – October 21, 7:30 A.M.
- C. Parent/Teacher Conferences – October 24 – 10:00 A.M. to 7:00 P.M.
- D. Meet the Candidate Night – October 27, 7:00 P.M. – Sponsored by Lions Club
- E. ISBA Convention – November 9 – 11, 2022

Meeting adjourned at 8:00 P.M.

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Chairman

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Clerk